TUTORIAL INPUT SIMPRESTASI





A STEP-BY-STEP GUIDE FOR

SIMPRESTASI

SIMPRESTASI (Student Achievement Information System) is an integrated platform designed to record, manage, document and monitor student achievements at Universitas Diponegoro (UNDIP).

The platform enables students to report their achievements whilst helping the university maintain accurate records and evaluate student performance.

It also supports the monitoring of Student Achievement Credit Points (SKPM), which are used to recognise and acknowledge students' involvement and accomplishments in extracurricular activities.



Why SIMPRESTASI Important?

FOR STUDENTS:

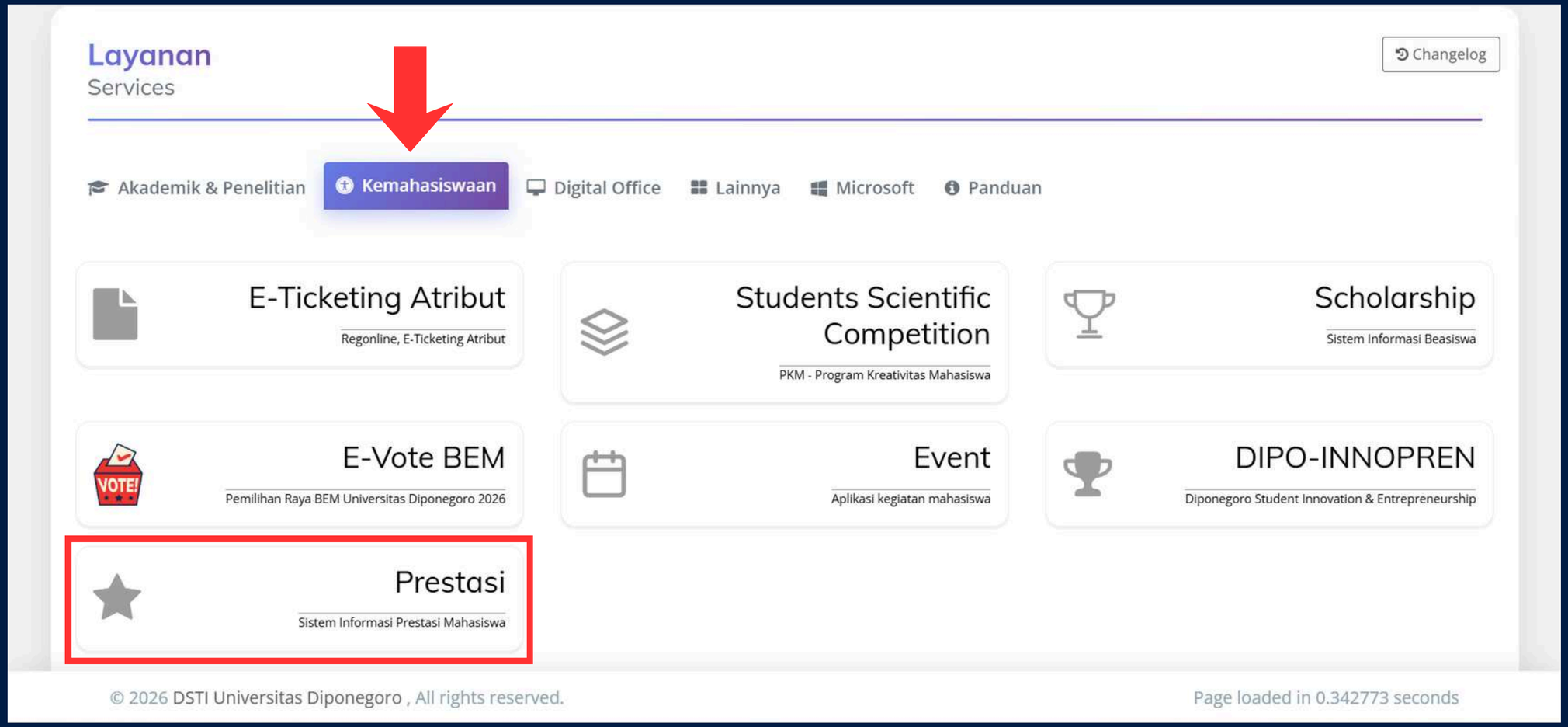
- Provides an official and structured record of achievements.
- Makes it easier to report and update accomplishments.
- Supports academic and extracurricular development.
- Helps students receive formal recognition for their achievements.

FOR INSTITUTIONS:

- Maintains an integrated database of student achievements.
- Supports monitoring, evaluation and institutional reporting.
- Demonstrates student accomplishments and enhances the university's reputation.
- Contributes to the university's Key Performance Indicators (IKU).
- Provides supporting evidence for accreditation at university, faculty and study programme levels.

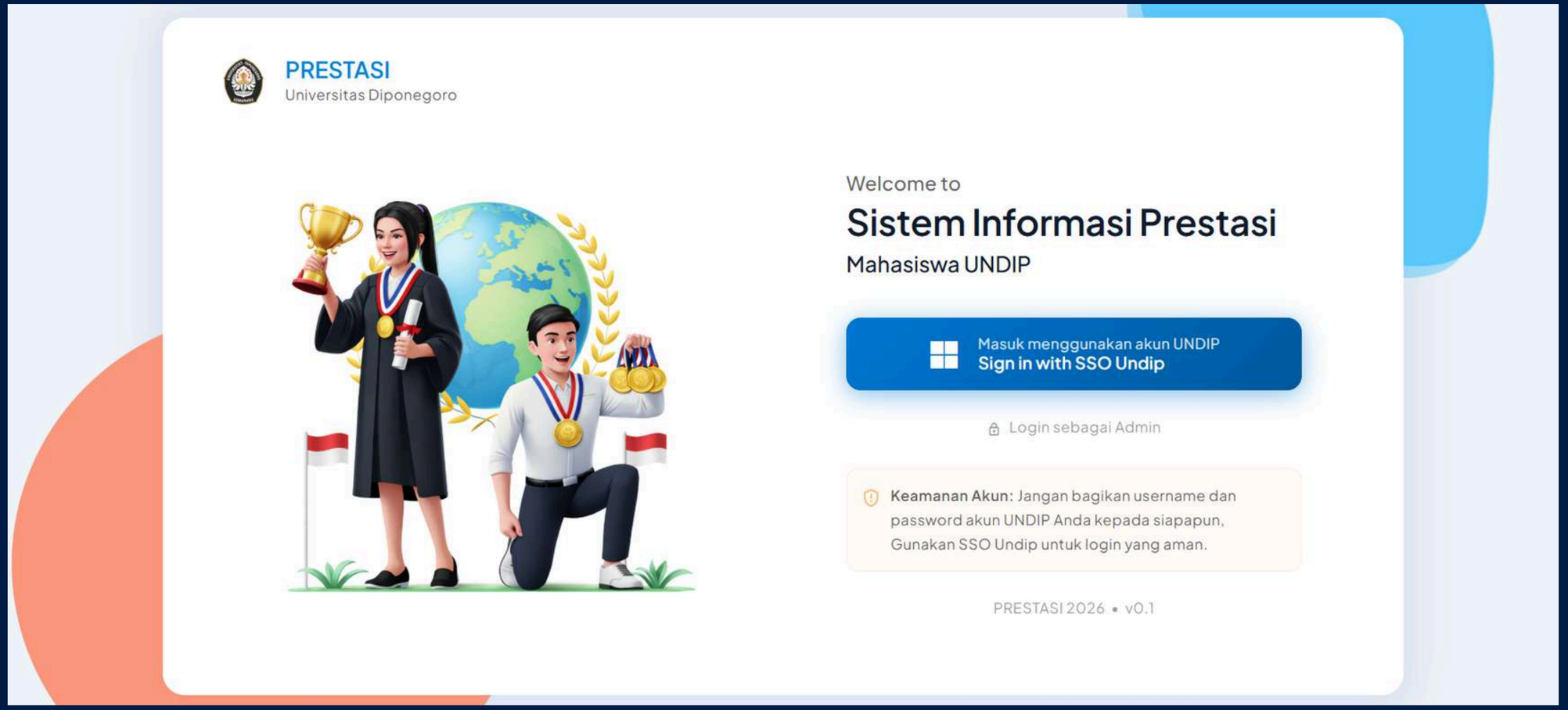
Webpage of SIMPRESTASI can be accessed through:

https://sso.undip.ac.id



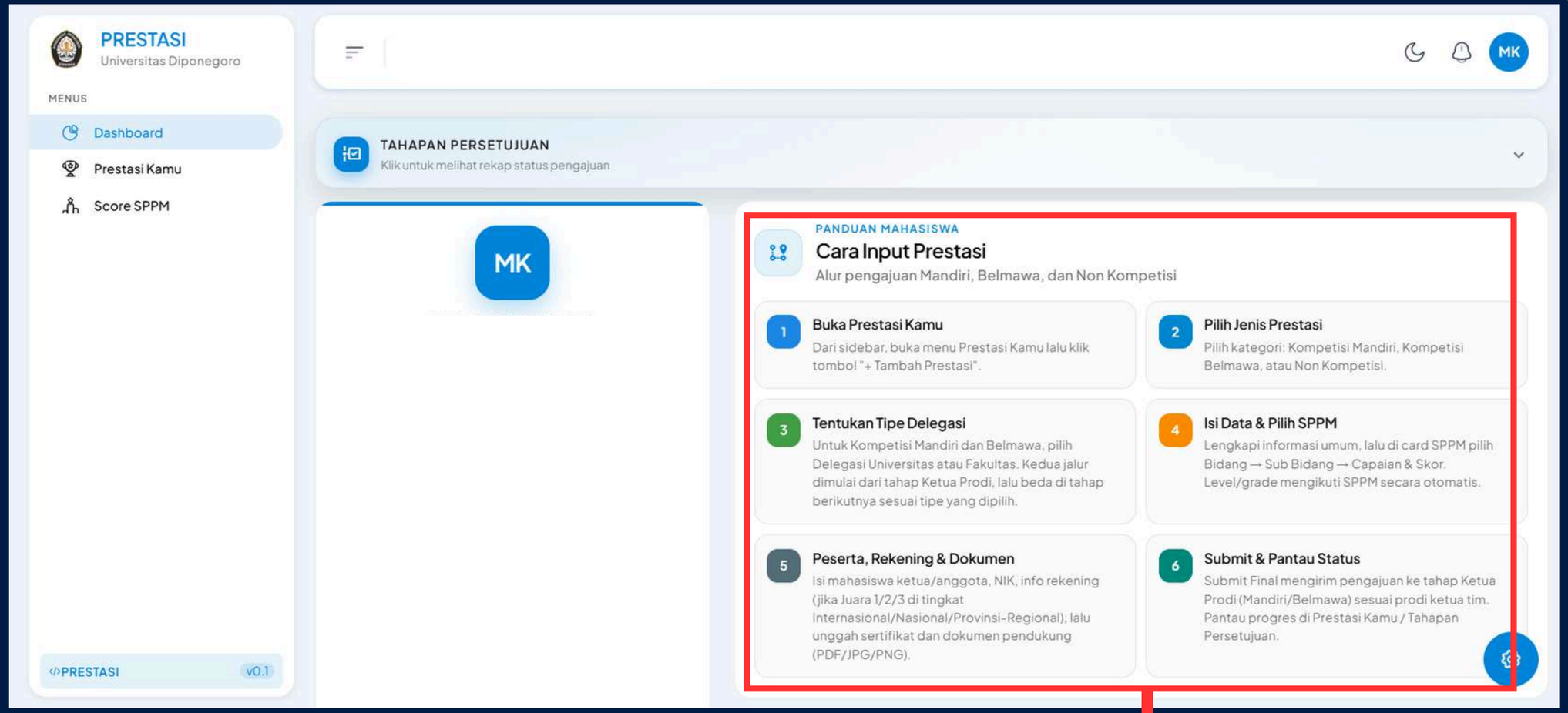
Alternatively, you can access through:

https://prestasi-dev.apps.undip.ac.id

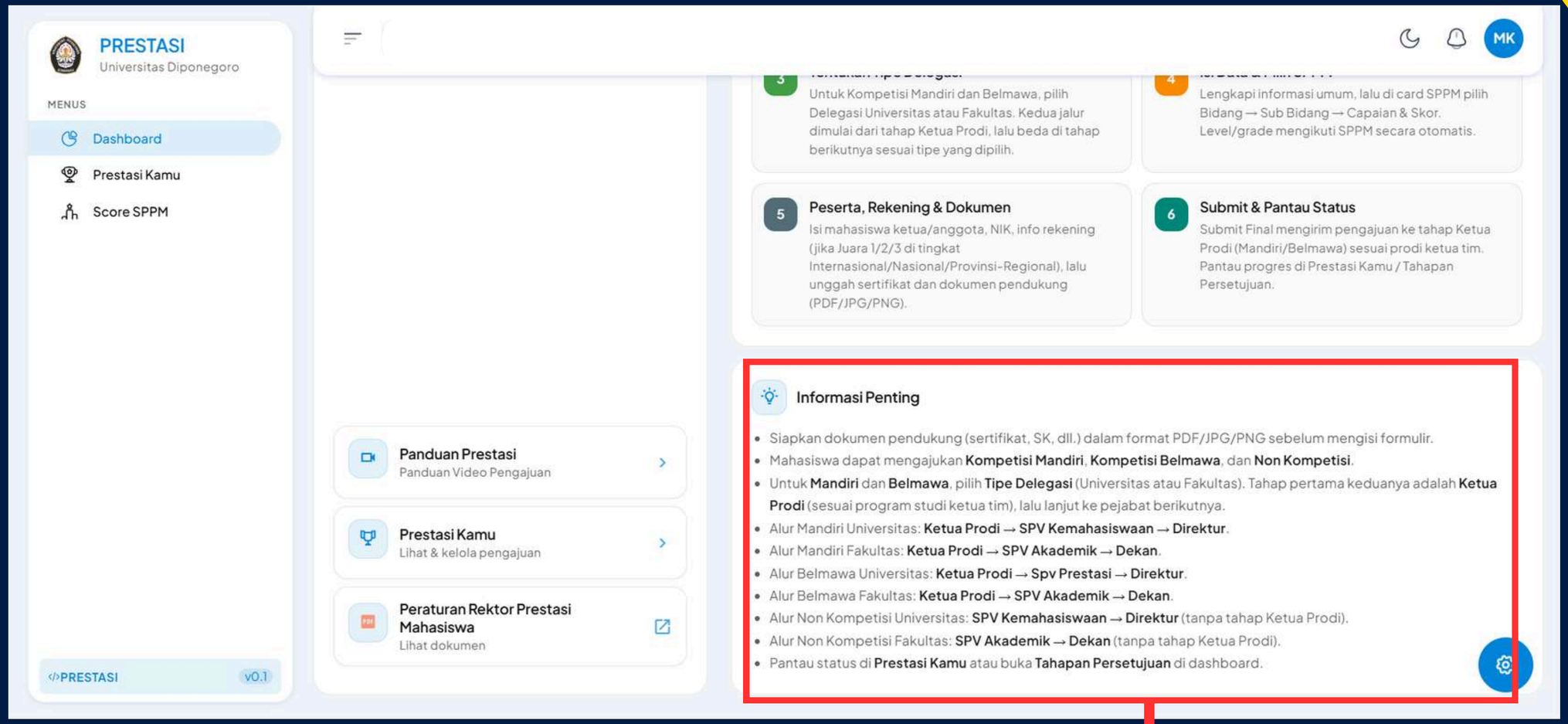


Once you have reached the SIMPRESTASI homepage, sign in using your SSO Undip account

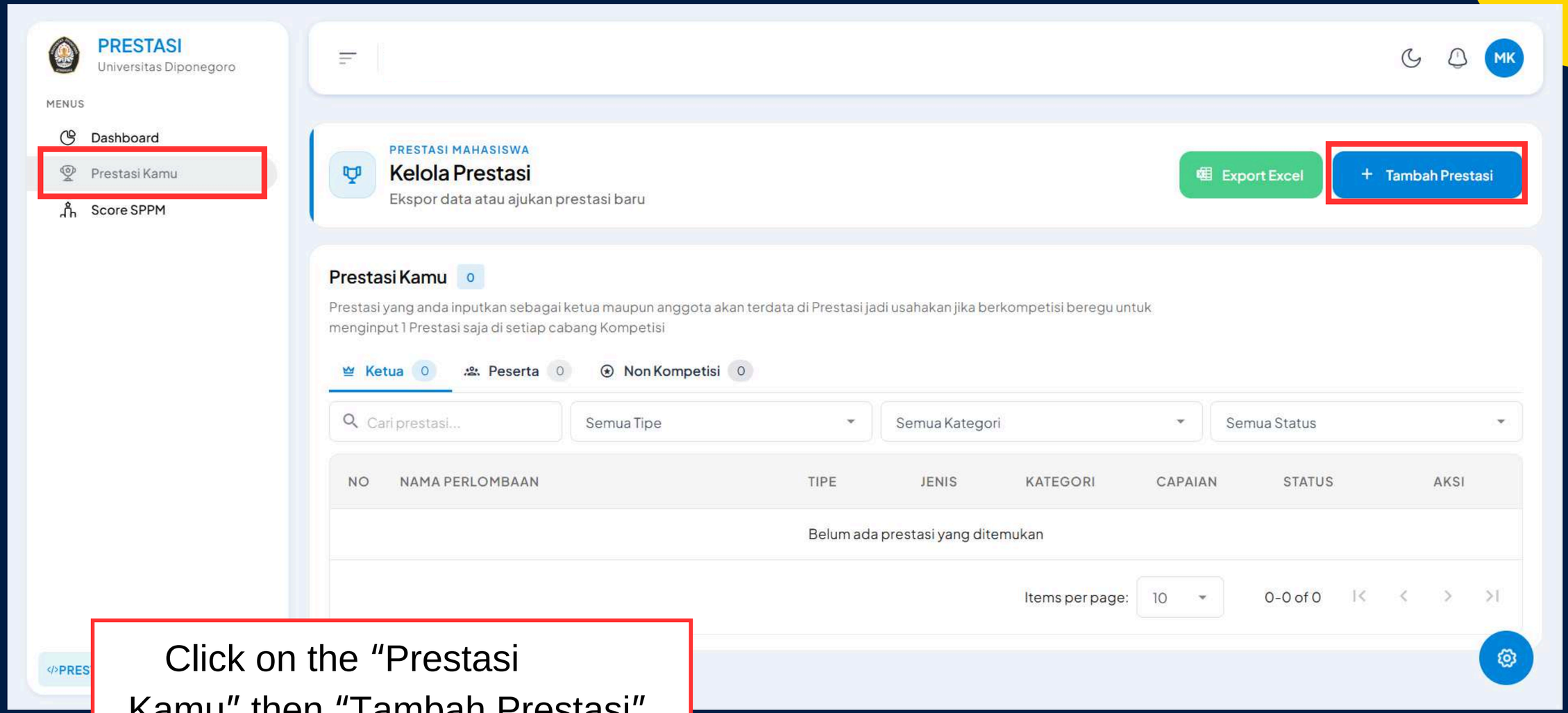
Once you have successfully signed in, you will be directed to the SIMPRESTASI dashboard.



Please read all of the instructions before submitting your achievements



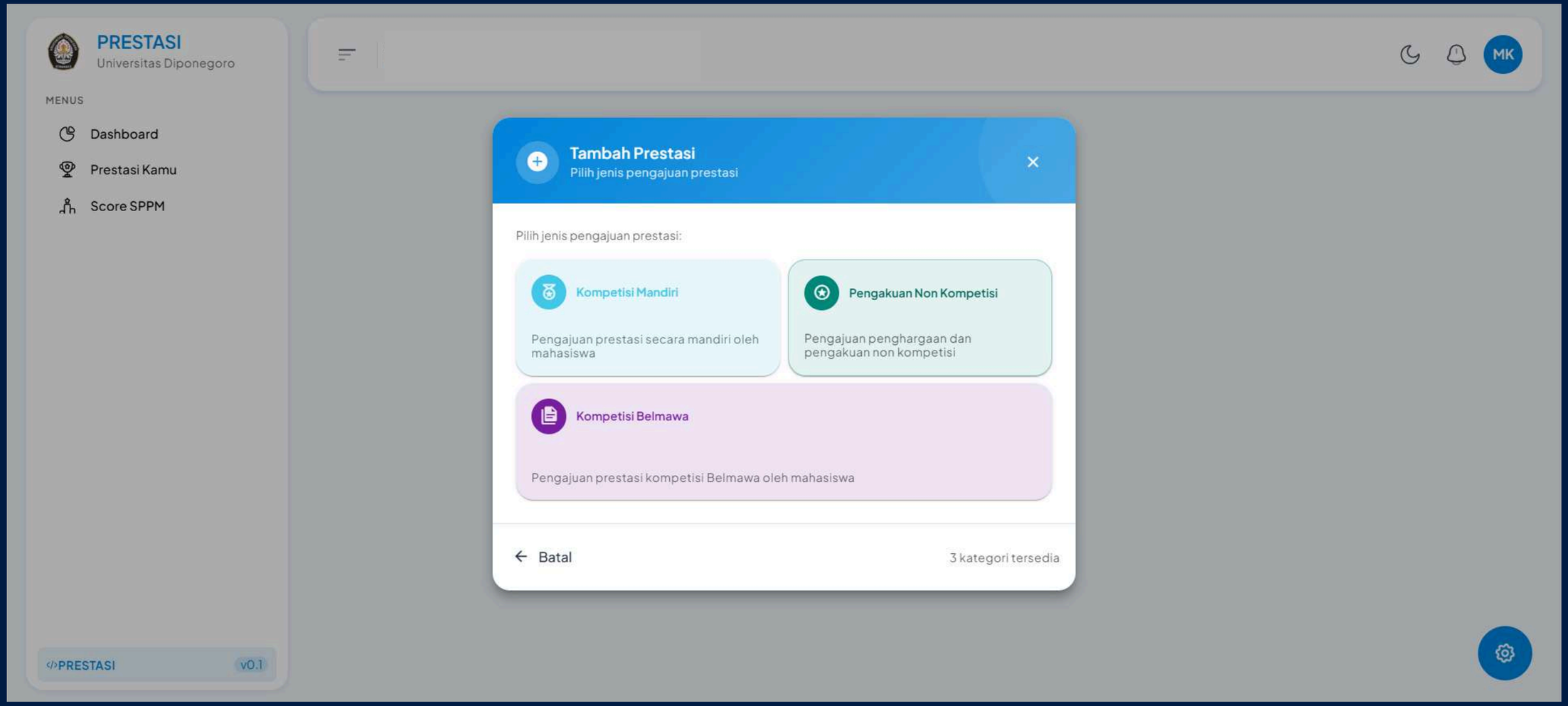
please take a moment to review the information about achievement categories and the verification process



Click on the “Prestasi Kamu” then “Tambah Prestasi” to start input prestasi

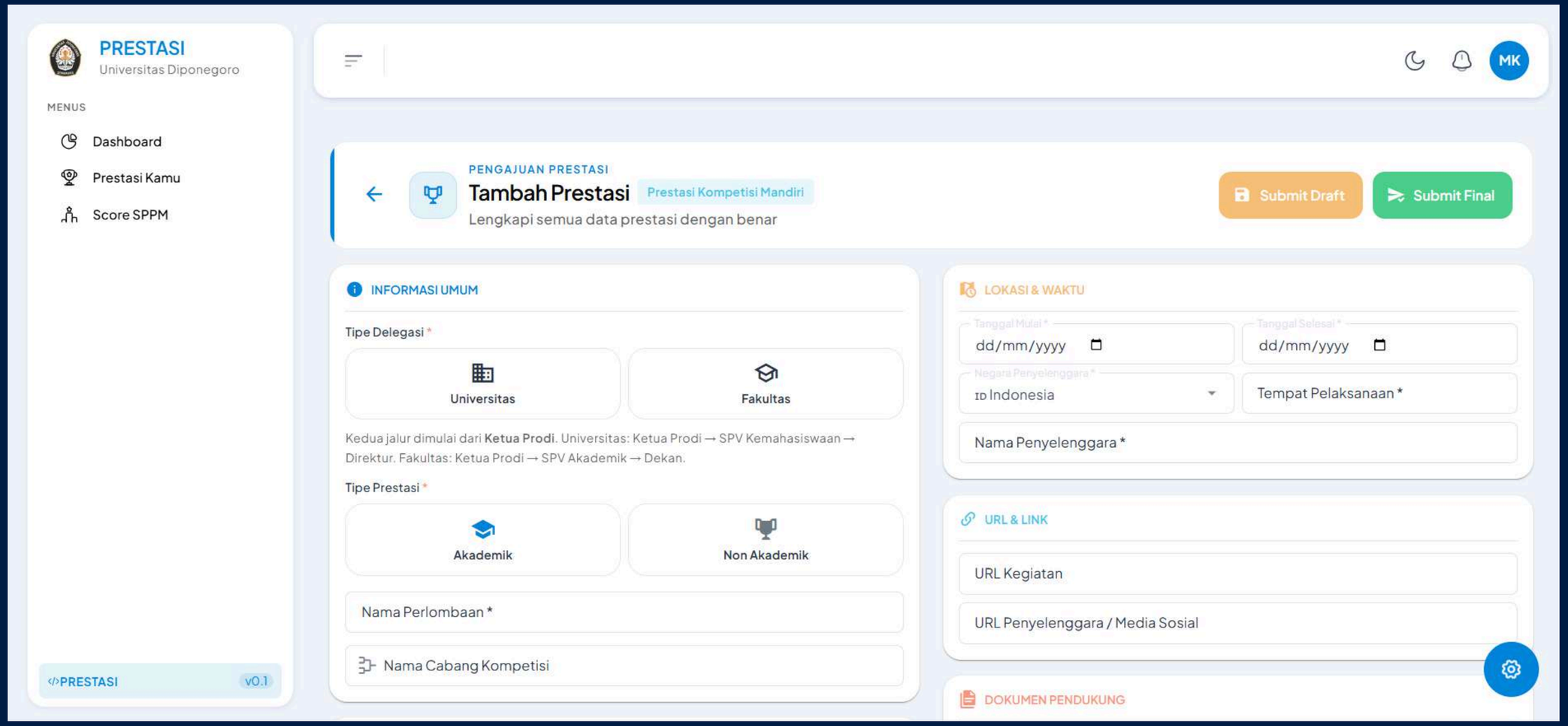
Please select the category that best describes your achievement

Choose only one



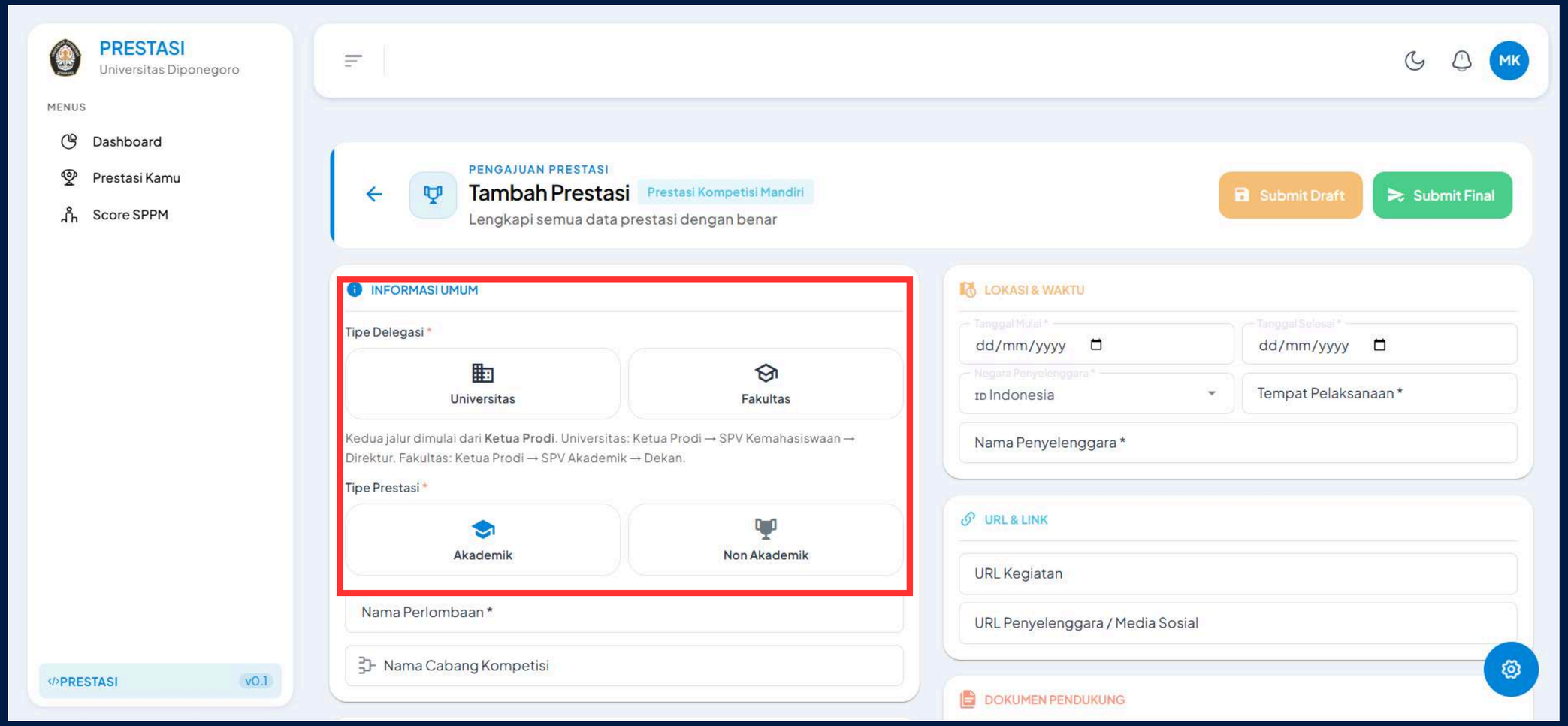
You will then be asked to provide the relevant information about your achievement

Please ensure that all required fields are completed accurately and that you upload the appropriate supporting documents

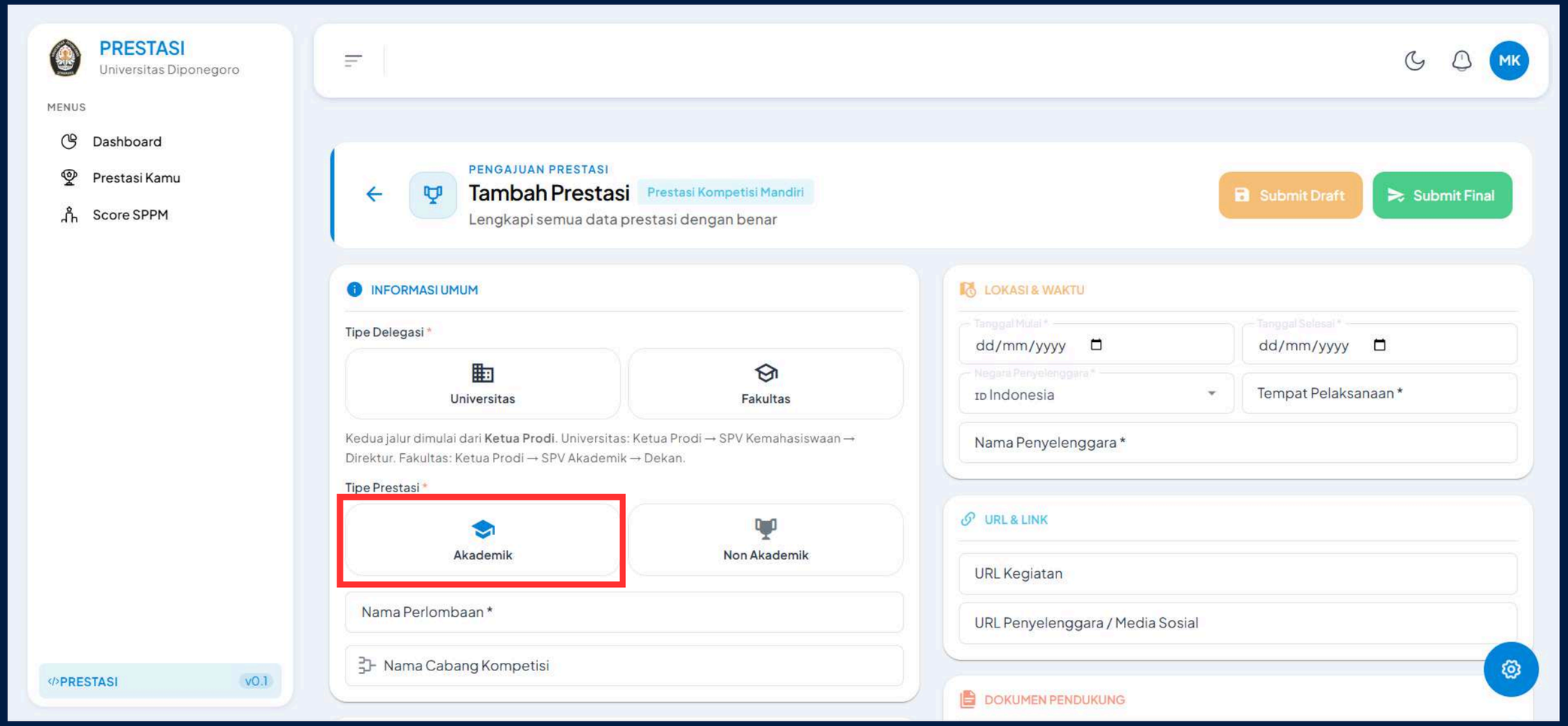


Please pay attention to the delegation type and achievement category

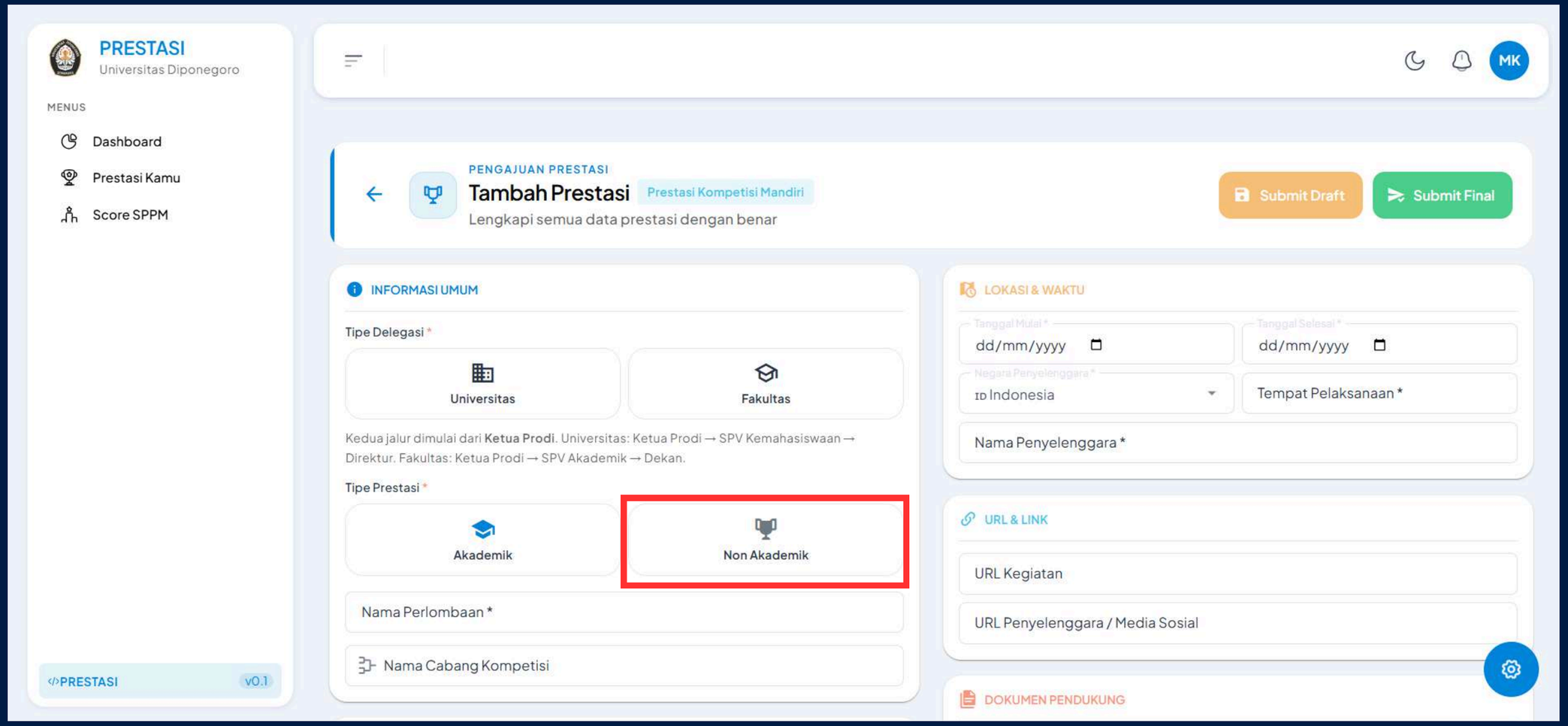
Your delegation type should correspond to the official assignment letter or recommendation letter issued for the competition or official university activity

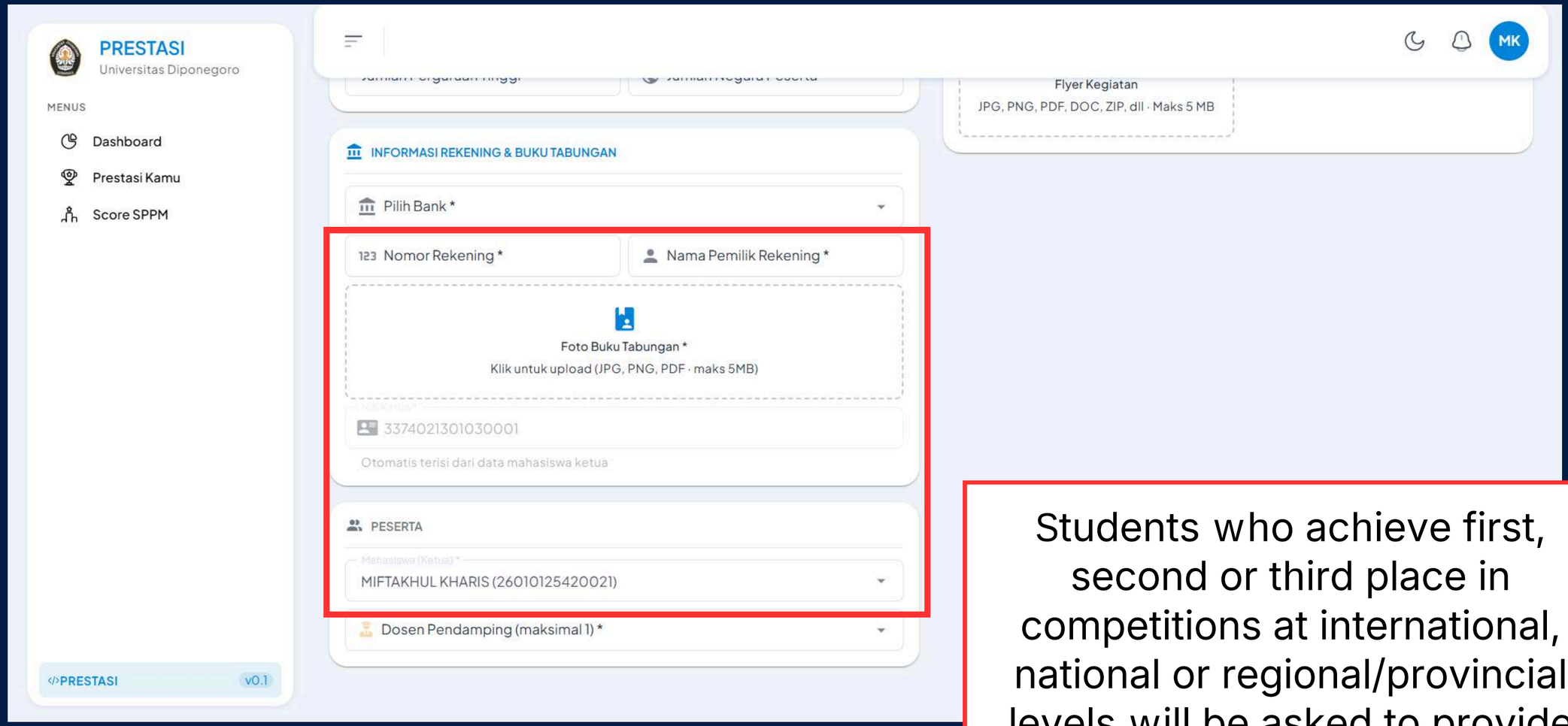


Academic achievements refer to accomplishments gained through the development of academic knowledge, research skills and innovation within your field of study



Non-academic achievements refer to accomplishments gained through competitions or activities outside the formal university curriculum

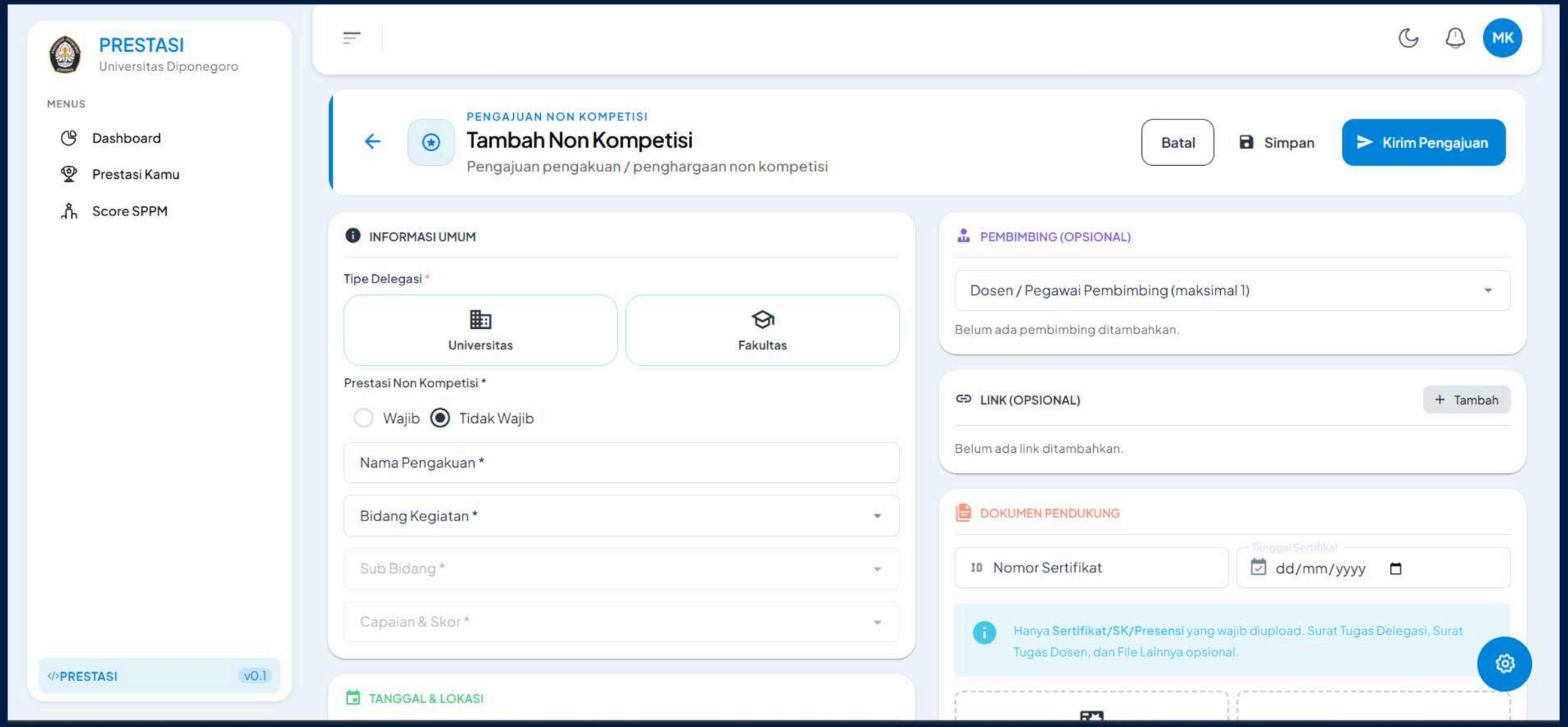




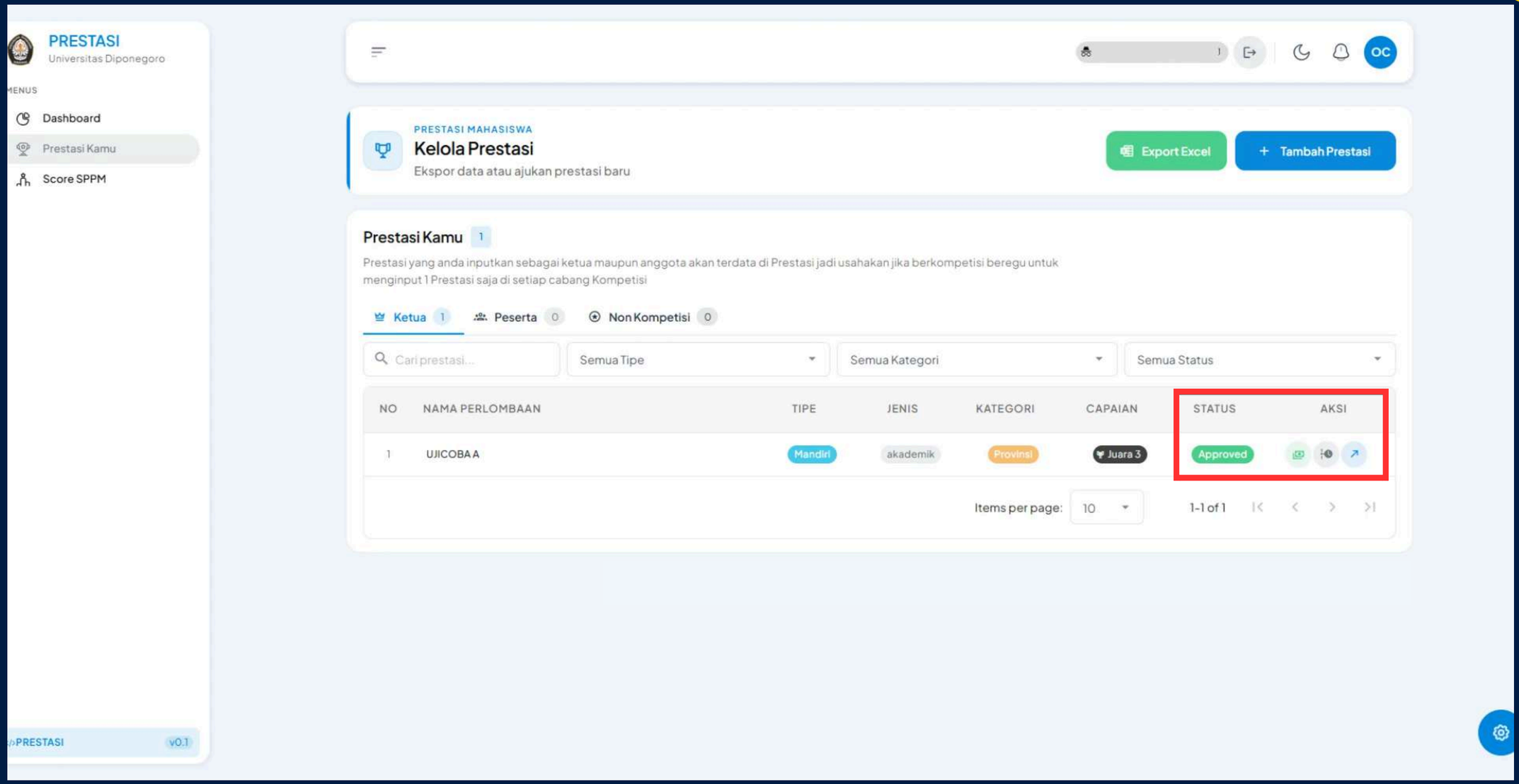
Students who achieve first, second or third place in competitions at international, national or regional/provincial levels will be asked to provide their bank account details and a copy of their bank book for financial disbursement

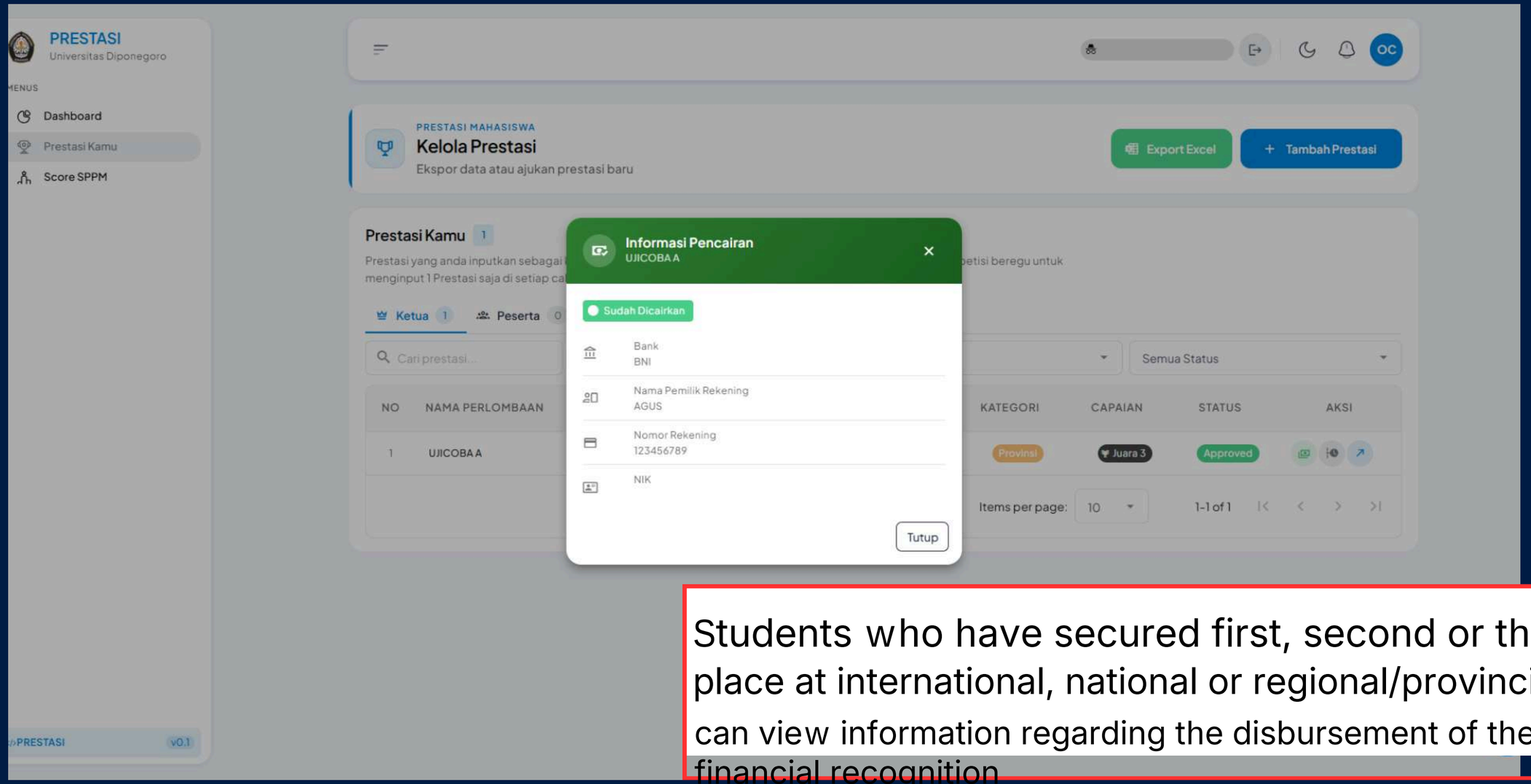
For achievements that do not involve competitions

Ensure that all required details and supporting documents are provided in non-competition form



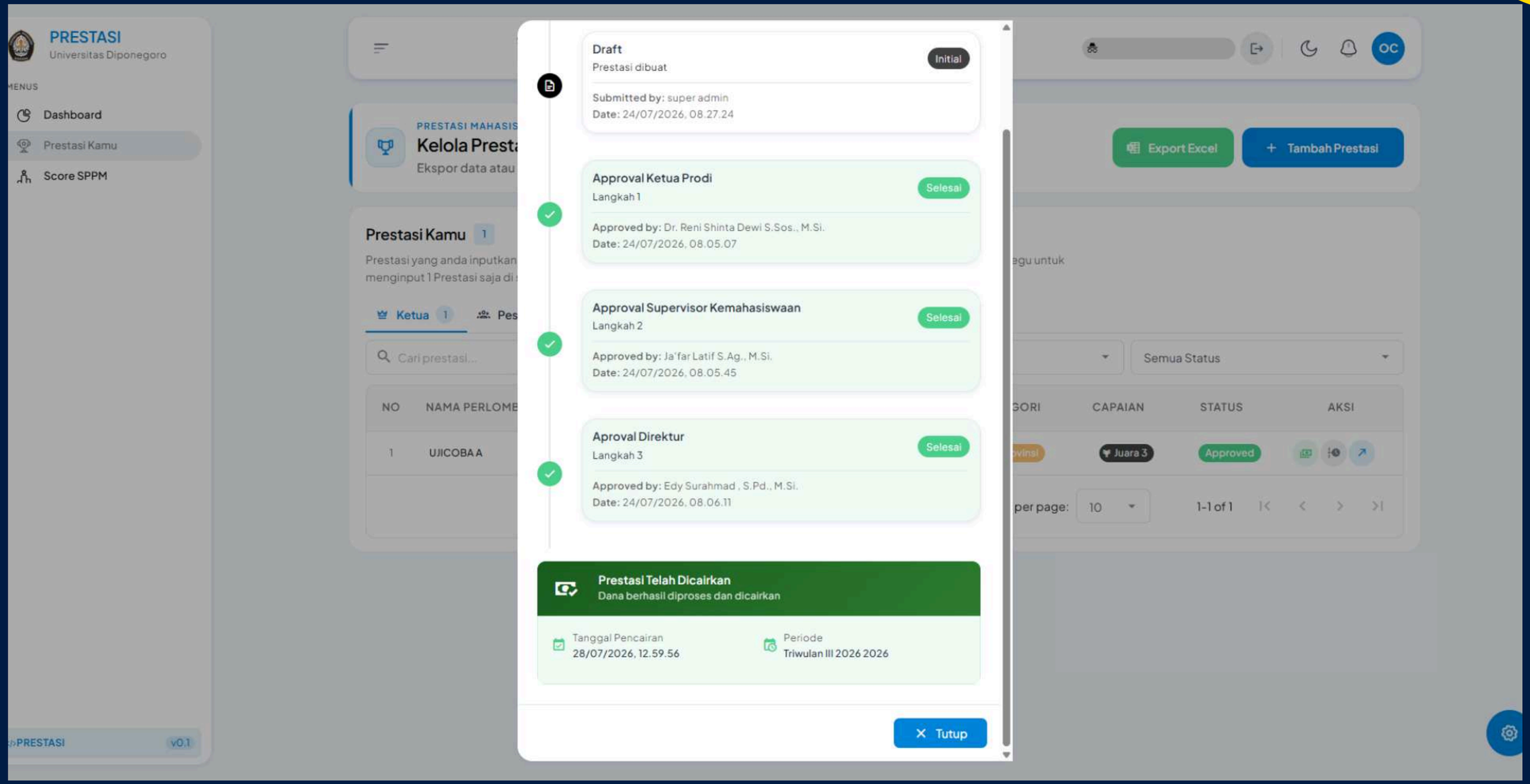
You can monitor your achievement submission through the Status and Actions columns





Students who have secured first, second or third place at international, national or regional/provincial can view information regarding the disbursement of their financial recognition

You can track the progress of your achievement verification and approval through the Progress section



Thank You for Your Time and Attention!

We encourage all students to record their achievements through SIMPRESTASI.

Every achievement matters, and your accomplishments deserve to be recognised.